

## STALHAM TOWN COUNCIL

Minutes of the meeting held on 10<sup>th</sup> February 2020 held at Stalham Town Hall

Present Mr McWilliams, (Chair): Mrs. Baker, Miss Baverstock, Mrs Green, Mrs Gelinas Mr Hanton, Mr. Lilley, Miss Thomas, Mr Wilson & Mr Woodhouse. In attendance: PC T Gibbs

**215. Minutes:** Minutes approved

**216. Apologies :** Mrs. Eden. Mrs Grove-Jones, Cllr N Dixon & District Cllr M Millership

**217. Matters Arising :** To receive updates on items not included on the agenda  
None

**218. Declaration of Interest**

Town Hall Management Committee: Mrs Baker & Mr McWilliams

**219. Public Participation and Reports from Norfolk Constabulary: County and District Councillors.**

PC Gibbs reported that there had been no major problems except two burglaries in the local area and the public are advised to be vigilant..

**220. Town Planning**

a. Applications received:- PF/19/1762 Vacant Car Park / Building Plot, Junction of Old Market Rd & Upper Staithe Rd, NR12 9AX Amended application- revised design. Members agreed to object as there is insufficient parking and the density is too great. PF/20/0166 38 Camping Field Lane, NR12 9DZ Construction of single storey side extension. No objection

b. Decisions: . ADV/19/1954 Verge At Entrance To High Street. Arch -application approved.

**221. Chairman's Announcements**

Letter of resignation received from Miss Tracey Thomas. Clerk to notify NNDC.

**222. Correspondence & Consultations**

a. Broads Authority Flood Risk Supplementary Planning Document. Noted.

**223. General Purposes Committee**

a. Adoption of report & noting of decisions.

Committee agreed to refund bond deposit to outgoing tenant of plot 13.

**Resolved: To approve Norse quote for cutting grass at the allotments £42 per cut.**

To consider quote for additional work at the Closed Churchyard.- not received.

**224. Community-Led Affordable Housing in Stalham**

Members considered whether to pursue this initiative and if so what the next step should be. After as discussion the Clerk was instructed to ask if it is possible to ask for sites without obligation.

**225. Reports from Outside bodies**

a. North Norfolk Town and Parish Forum

Receive report on the January meeting.

**Resolved: Stalham Town Council to join the North Norfolk Town and Parish Forum and accept its terms of reference.**

Proposed: Miss Baverstock Seconded Mrs Baker agreed by a majority .

Miss Baverstock & Clerk to attend

b. Good Neighbour Scheme

Miss Thomas reported that there had been a meeting on 29.01.20 and the Staithe Surgery and Norfolk Primary Care have joined. Committee members have joined and more are welcome. The Stalham Good Neighbours area to be covered is Stalham and Sutton at present.

At the ATM on 20.04.20 the scheme will be promoted. Need volunteers to enable scheme to be successful. CAN will help and there is intended to be a launch in September. Next meeting- 25.03.20 2pm at Stalham Academy.

226. **Town Hall**  
a. Report no meeting since last TC meeting
227. **Market Towns Initiative.**  
a. Update  
b. Jan Mark Trail leaflets are in the final stages. Library service have agreed that an interpretation board can be located in the grounds.
228. **To receive a financial report**  
a. Authorise payments and notification of income (appendix 1)  
**Proposed: Mr Woodhouse Seconded. Miss Thomas** unanimously agreed.  
b. Budget report to date noted  
c. Noted receipt of new pension contribution rates.
229. **Stalham Area Business Forum**  
Report and minutes circulated. Members thought the new flag pole/ Christmas tree brackets look very good.
230. **Stalham Staithe.**  
a. Land registration update.  
It was noted that the solicitor had confirmed that the land in front of Staithe House belonged to the Stalham Poors Charity.  
**Resolved: That the Poors Charity is asked to transfer of the land to the Town Council as a community amenity. Clerk to ascertain legal requirements and costs.**  
Proposed Miss Thomas. Seconded Mrs. Gelinis unanimously agreed.
231. **VE Day commemoration.**  
Reports from second meeting and third meeting were received.  
**Resolved: To have £250 budget for VE Day commemoration.**  
Proposed: Miss Baverstock Seconded Mrs. Gelinis. unanimously agreed.  
The Working Group had requested a memorial to commemorate the bombing in Stalham, a design was circulated and approved. The Town Hall Management Committee & Town Council to agree exact location.
232. **Community Fridge request**  
Members considered a request from NNDC but were unable to identify an appropriate location.
233. **Clerk's Report-** noted
234. **Matters for reporting or future agenda .**
235. **Dates of meetings:** Leisure Committee 24.02.20, Town Council 9.03.20

Meeting closed at 8.50pm

Appendix 1

NBB Recycled Furniture	1378	580.2	picnic bench
R Bell UK Ltd	1380	1320	tree work
The CGM Group ( East Anglia) L	1381	501.84	Grounds mtnce
HMRC	1382	495.77	tax & NI
Susan Wellerd	1383	1631.89	salary & expenses
T Gray	1384	25	bond refund
E.on	1385	436.33	electricity
Norfolk Pension Fund	SO	579.86	pension conts
Cozens (UK) LTD	SO	270	street lighting mtnce