



Minutes of the General Purposes Committee held Monday 22nd February 2021 at 7pm via ZOOM.

Present: Cllrs K Bayes, P Eden (Chair- part), M Green, P Hanton, S Toone (Chair – part), R McWilliams.
Clerk: Mrs S Hunt

1. Election of Chair.

The resignation of Cllr Wilson was noted by the meeting. Cllr Eden chaired this item only. Cllr S Toone was PROPOSED Cllr Green, seconded Cllr Bayes and ELECTED.

2. Minutes. The minutes of the meeting held on Monday 28th December 2020 were AGREED and will be signed by the Chair in due course.

3. Apologies.

Cllr S Thomas – illness. Apologies accepted.

4. Declarations of Interest.

Cllr P Eden – Allotment Plot Holder. Cllr Eden took no part in the discussion of item 11.

5. Updates on Matters not on the agenda.

5.1 Damaged Memorial Bench. It was AGREED that Cllr Hanton remove the bench and use the slats to repair the bench at the front of the Burial ground..

The plaque has been returned to the next of kin.

5.2 Stalham Green Pondwork – Bure Valley Conservation. No date yet set.

5.3 Highways Meeting- Allotment/Staithe Area. No date yet set.

5.4 Hardcore Application to Allotment Roadway. Cllr Toone to undertake along with the erection of the noticeboards at the allotments. Signs are to be erected asking car drivers to leave the site with due care.

5.5 Closed Cemetery Gate onto Brumstead Road – Painting. Cllr K Bayes and a working group will undertake this alongside buddleia removal. Church to be advised of work to be carried out and dates of attendance.

6. Public Participation.

No public present.

7. Town Planning.

7.1 Applications:

BA/2021/0048/FUL – Stalham Water Recycling Centre, Wayford Road (A149), Stalham, NR12 9LQ. Installation of a water booster pumping station, generator, fuel tank and fencing within the operational boundary of Stalham WRC. It was AGREED to respond with that this application should be approved.

8. To consider current areas of responsibility.

8.1 To discuss areas of responsibility Councillors currently cover. To go to Full Council for discussion as this covers all aspects of committee working. The option of Councillors sharing responsibilities for areas to ensure continuity was discussed.

8.2 It was AGREED to delegate to Cllr Morgan the authority to obtain further information on behalf of the Council regarding the Information Hubs from the Broads Trust. PROPOSED Cllr Hanton, seconded Cllr Bayes.

9. Highways and Footpaths.

- 9.1 Highways – In addition to the circulated report hedging on the Yarmouth Road has been reported. The same login is now available for Cllr Toone (Highways reports) Cllr Hanton (Footpaths) and the clerk. This should aid communication, and ensure awareness of any issues.
- 9.2 Footpaths – Cllr Hanton reported that all paths are currently muddy, there are no specific issues.
- 9.3 Gritbins at Portalfield. The Clerk has been unable to ascertain the ownership. It was RESOLVED that Cllr Toone obtain salt and sand from C T Baker to the sum of around £25.00 to refill in this instance. PROPOSED Cllr Bayes and seconded Cllr Hanton.
- 9.4 Verge Cutting – Clerk to ascertain how many cuts will be undertaken during the 2021 growing season by NCC. Information to next meeting. CLERK

10. Burial Ground.

- 10.1 To receive a report. A visual inspection had been undertaken by Cllrs Green, Hanton and Toone. The cleared area is settling, litter needs collecting. The hedge has been cut at the front.
- 10.2 It was RESOLVED to agree the bracken spraying quotation from CGM - £45.00/p.a. for three visits. PROPOSED Cllr Eden, seconded Cllr Hanton.
- 10.3 It was AGREED to recommend the T2 quotation for the Ground Water Survey for extension area to full Council for approval.
- 10.4 To consider roadway extension into new area. It was AGREED that this should be investigated. The roadway is recommended to go to the right-hand boundary and then through the extension. There will then be footways of crushed gravel through the burial ground. Clerk to obtain quotes in accordance with the Financial Regulations for presentation to Full Council.
- 10.5 Necessary hardworks/infrastructure; Composting area; Storage area for excavated earth etc to be considered in due course.
- 10.6 The Clerk is investigation the consecration of the original area and establishing the parameters. Councillors to consider the consecration of the extension in due course if necessary.
- 10.7 R Bell to be asked not to undertake the landscaping until the groundwater/roadway is in hand.

11. Allotments.

- 11.1 To receive bi-monthly report. Cllr S Toone reported that everything is currently very tidy.
- 11.2 To receive an update on the noticeboard erection. Cllr S Toone.
- 11.3 Grass cutting 2021 will be undertaken by plot holders and reviewed at the end of the year with support from Council in communal areas. Plot holders are aware.

12. Streetlights.

- 11.1 Current streetlights report received by the meeting. Three new lights have been erected in Yarmouth Road – it was confirmed by the Clerk these are scheduled for the 21/22 financial year. The report has been forwarded to the contractor.
Clerk to ascertain when the removed streetlight on the corner of Upper Staithe Road will be replaced (No.3). Next Meeting.

13. Closed Cemetery and Churchyard.

- 13.1 Awaiting faculty for gate replacement on the Campingfield Lane Cemetery.
- 13.2 Removal of Trees and pew in Churchyard has been requested.
- 13.3 Repair of pathway as agreed with PCC – no date yet available.
- 13.4 Ivy growth on cemetery walls. To be removed by working party.

14. Staithe.

- 14.1 Registration of land in front of Staithe House. No update available.
- 14.2 To consider ownership of areas at the Staithe. To be investigated and taken to full Council.

15. Other Assets/Areas of Work.

- 15.1 Noticeboard by Station – Cllr Toone has in hand, cork backing to be added.
- 15.2 Councillors using Mower/Strimmer/Hedgecutter. Awaiting confirmation from Insurance Company that no specific training is necessary.
- 15.3 Tree works – No quotations yet received. Five contractors asked for price for necessary works.
- 15.4 Confirmed current grounds maintenance contracts with CGM are in place until Autumn 2021.

16. Matters for reporting or future agenda.

None.

Next Meeting of full Council – Monday 8th March 2021

Next Meeting of Leisure Committee – Monday 1st March 2021